

राष्ट्रीय उत्पादकता परिषद्

(अंतर्गत वणिज्य एवं उद्योग मंत्रालय, भारत सरकार)

एस.सी.ओ. 40, सैक्टर 7 सी,
मध्य मार्ग, चण्डीगढ़ - 160 019



NATIONAL PRODUCTIVITY COUNCIL

(Under Ministry of Commerce & Industry, Govt. of India)

SCO 40, Sector 7-C,
Madhya Marg, Chandigarh - 160 019

Ref No: 5174

Date: 12.11.2018

Sub: Residential Training Programme on "Modern Management Practices for Improving Organizational Performance" at GOA during 07-11th January, 2019

Dear Sir/Madam,

We are glad to inform you that National Productivity Council, Chandigarh (Under Ministry of Commerce & Industry) is organizing the above-mentioned residential training programme during 07-11th January, 2019 at **GOA**.

Managing an organization and improving and performance on continuous basis requires efficient and effective managers especially in today's complex environment and highly competitive scenario. Also global economy and high customer expectations have posed numerous challenges for organizations to improve their image and performance. It is therefore essential for managers/officers to know the modern management practices in order to identify, develop and sustain their competitive advantage.

The programme has been designed keeping in view that Government, Public Sector Undertakings and Private Sector Organizations must train their officers/managers to develop requisite leadership, managerial and administrative skills so that they can meet the organizational expectations and take right decision/actions to achieve organizational objectives.

The training programme will help the participants to understand the modern management practices, identify areas of concern and seek better solutions to improve managerial effectiveness and organizational performance.

A brochure containing detailed information about the programme is enclosed. You are requested to nominate senior officers from your organization to participate in this programme. The programme is residential and fee is inclusive of board and lodge. The numbers of seats are limited and nominations will be accepted on first-cum-first serve basis.

Thanking you,

Yours truly,

(S.P. Singh)
Regional Head

PROGRAMME FEE :

Rs. 48,000/- (Rupees Forty Eight Thousand only) plus applicable GST (at present 18%) per participant. The requisite fee must be sent along with nomination.

Note: In case of Central Government, State Government, Union Territory administration, they are exempted from IGST.

Confirmation of nomination is subject to receipt of participation fee along with nomination letter. Accompanying spouse and Children will have to pay to the hotel directly in cash towards boarding & lodging. The requisite participation fee must be sent along with nomination.

PHYSICAL ARRANGMENTS :

The participants will have to make their own travel arrangements to reach the venue of the programme on 07.01.2019(AN) and return on 11.01.2019 (FN). Complete stay arrangement including breakfast, lunch & dinner for the participants have been made in the hotel and charges are included in the programme fee.

NOMINATIONS :

All nominations must accompany Cheque/DD/RTGS in favour of "National Productivity Council". For making payment through RTGS, the bank details are as under:

IOB Bank A/C No: 026501000009207

IFCS/RTGS/NEFT Code: IOBA0000265

MICR Code: 110020007

PAN No: AAATN0402F

GST No: 04AAATN0402F1ZE

Bank Name: Indian Overseas bank, 70-Golf Links, New Delhi-110003

The number of seats is limited and nominations will be accepted on first-cum-first basis. Last date of nomination is 31.12.2018

ENQUIRIES AND MAILING ADDRESS :

Regional Head

NATIONAL PRODUCTIVITY COUNCIL

SCO-40(1st Floor), Sector-7C, Madhya Marg, Chandigarh

Phone: 0172- 2794108, 2794110; Fax :0172-2794109

E-mail: npc-chd@chd.nic.in; , sp.singh@npcindia.gov.in

Mr S P Singh (M) 7589219766

Website : www.npcindia.gov.in

RESIDENTIAL TRAINING PROGRAMME

ON

MODERN MANAGEMENT PRACTICES FOR IMPROVING ORGANIZATIONAL PERFORMANCE

AT

GOA

(07 - 11 January, 2019)



National Productivity Council

NATIONAL PRODUCTIVITY COUNCIL

(Under Ministry of Commerce & Industry, Govt. of India)

SCO 40, Sector 7 C, Madhya Marg, Chandigarh

Ph. : 0172-2794108, 2794110, E-mail : npc-chd@chd.nic.in

PROGRAMME OBJECTIVES :

- To introduce advanced management techniques for management & control of organizational functioning.
- To discuss implementation of advanced management techniques for improving managerial effectiveness.
- To improve leadership, managerial and administrative skills among participants.

CONTENTS :

- Effective Leadership and Managerial Skills
- Time & Stress Management
- Motivation and Team Building
- Conflict Resolution
- Crisis Management
- Change Management
- Participative Management
- Six Sigma for improving Performance
- Business Process Reengineering
- Knowledge Management
- Modern HR Practices
- Balance Score Card
- Total Quality Management
- Customer Relationship Management

PARTICIPATION :

Senior & Middle level Officers, Managers, Chief Executives, Head of Departments from Central & State Government Departments, Boards, Corporations, Cooperatives, Public Sector Undertakings, Banks, Public Finance Institutions, Educational Institutions and Senior Managers from Private Sectors.

METHODOLOGY :

A combination of theoretical and practical inputs in the form of group discussions, workshops, exercises, role-plays, case studies and success stories will be used for knowledge sharing.

CERTIFICATION :

A certificate from NPC will be issued to those participants who satisfactorily complete the requirements of the course.

VENUE & DATES :

GOA

07-11th January, 2019

Check-in: 07.01.2019 (AN) and Check-out: 11.01.2019 (FN) (Four Nights) only
The Programme starts on 07st January, 2019 at 16:30 Hrs